



# DEEN DAYAL COLLEGE

(Affiliated to C.C.S. University, Meerut & U.P.T.U. , Lucknow)

NAAC Accredited

City Campus : Dwarikapuri, Near Gandhi Colony, Bijli Ghar, Muzaffar Nagar, U.P.

Campus : 4 th Km. Stone, Bhopa Road/Pachenda Road Muzaffar Nagar, U.P.

SCR No.

## ADMISSION FORM

Form. No

Affix your recent  
passport size  
colour  
photograph

Course/ Programme Applied for.....Session.....Year.....

### PERSONAL DETAILS OF STUDENT

Name of the Student:

Name of the Father/ Husband/ Guardian:

Name of the Mother:

Permanent Address:

City:

State :

Pin:

Telephone No. (With STD Code):

Mobile No.

Nationality:

Marital Status:

Married  Single

Sex:

Male  Female

Date of Birth :

DD

MM

YYYY

State of Domicile

Category: GEN/SC/ST/OBC/PHY.HND.

(Attach Proof)

Profession / Business of Father /Mother/ Husband/ Guardian.....

### ACADEMIC QUALIFICATIONS\*

Name of Exam.	Board/University	School/College	Year	Subjects	Percentage (%)
High School/ Secondary					
Intermediate/ Sr. Secondary					
Graduation Specify:					
Post Graduation Specify:					
Any Other Specify:					

### DECLARATION BY THE STUDENT

I hereby declare that the particulars stated above are true to the best of my knowledge and belief. If any information(s) and / or document (s) are found to be misleading or faked at any time, I may be expelled from the College without assigning any further reason and legal actions may be taken against me.

Signature of Father/ Mother / Local Guardian

Signature of the Student  
Date

# **RULES & REGULATIONS FOR ADMISSION**

## **FEE**

- (1) The Registration Fee or Academic Fee once paid will not be refunded or adjusted in any case.
- (2) A student is required to pay full fee for the Academic Fee prescribed for the Course/ Programme by the College and has to be paid at the time of admission.
- (3) All other fee such as transport charges, examination fee, project fee or any other fee as prescribed by University, is to be paid as per notification of college.
- (4) In case of non payment of any fee by the given date, the student is liable to pay the fine decided by the College and/ or University.
- (5) In case a student fails to pay fee by due date with fine, the College has a right to struck- off his/ her name from the College roll and the student will be left with the option of seeking re-admission (only if the College permits).
- (6) The Security will be refunded and student is required to return the following documents:
  - (I) Original Receipt (by which caution money was paid) and I-Card (issued by the College)
  - (II) The Security money Deposited will not be reimbursed in case the Original Receipt is lost.
- (7) In case of Withdrawal/ Cancellation of an admission after the commencement of an academic session, only the Security Money will be refunded, on Completion of that Course and on producing the Original Receipt. All other fee will stand Forfeited.

## **ATTENDANCE**

- (1) Student is bound to attend the classes as per time table, issued by the college for the course. The attendance in theory and practical classes by a student is mandatory, as presented by the university/ recognising body for different courses. In absence of it, the student may not be allowed to appear in the main examination.
- (2) The student will not be allowed to appear in sessional/ internal/ main examination, conducted by the college/University, in case his/ her attendance fall short/ indiscipline on Campus/ ragging/ any involvement in criminal activity or any violation of Law, rules and regulations and norms of affiliated University/recognising body.

## **UNIFORM**

There is a prescribed uniform for all the students of the College for summer and winter. A student will be allowed entry in the Campus of the College, only if he/she is wearing prescribed uniform.

## **DISCIPLINE**

Each student is expected to maintain a very high standard of discipline and show respect to teachers, staff, seniors and be courteous to fellow students.

- (1) He/ She will have to bear any loss or damage to books, computers, furniture or any other item belonging to the College and Hostel, caused by his/her negligence or carelessness and criminal/ civil suit liability may also be imposed.
- (2) As per the Supreme Court's order, Ragging is strictly banned in and around the Campus and Hostel. Any student found indulging in ragging, will be immediately suspended/ rusticated and legal action, including filing complaint in police/ State recognised authority to take action against the guilty.
- (3) Smoking and intake of alcohol / drugs etc is strictly prohibited in and around the Campus and Hostel.
- (4) A student will not have any association, whether active or passive with any unlawful organization.
- (5) The College may take any disciplinary action against a student, in case of any misconduct or misbehavior with the Faculty, staff, seniors, and colleagues. The decision of the College will be final and binding in all such matters.

## **LIBRARY RULES**

- (1) A student shall return the books borrowed by him / her to the Library with in the stipulated time period. A fine will have to be paid if he/ she fail to abide by rules of the Library.
- (2) A student shall not allow any other student/ person to get any book issued from the Library on his / her card.
- (3) A student shall be solely and entirely responsible for the safe custody of the books that are issued against his/her name.
- (4) A student shall not mutilate or cause any damage to the library books or any other reading material
- (5) Every student is supposed to sit silently in library. Books will be issued to student at prescribed time on prescribed dates.

## **PLACEMENT (Corporate Resource Centre)**

- (1) A student will have to apply for any Training and Placement opportunity on the directions of the Corporate Resource Centre of the College.
- (2) A student will have to attend an interview for Training/ final Placement, when ever asked by the College, failing which no further opportunity would be given to him/ her.
- (3) If after selection, a student fails to join the organization, no further opportunity would be given to him/ her.

## **NOTICE**

All Students will be required to go through all Notices on the Notice Board every day. College will not accept any excuses on this Account.

## **JURISDICTION**

Any dispute pertaining to admission, or any matter as a student or alumnus of College shall be subjected to the jurisdiction of the Muzaffarnagar, U.P. Court only.

## **RIGHT OF ALTERATION / MODIFICATION**

- (a) Management reserves its right to alter or modify the structure of any of the programs to attain the objective of excellence.
- (b) College reserves its right to change the provided Fee Structure. Any fee/ expense legally chargeable from the students may be recovered from them.
- (c) College reserves its right to modify, alter and/ or include any other Rules and Regulations that may be deemed fit.
- (d) All Central/State Govt./Court order are to be followed.

**Signature of Father / Mother / Local Guardian of the ward**

**Signature of the Student  
Date**

**Email : deendayal.college@rediffmail.com, Helpline : 8899- 880 - 800, Fax : 0131-2413988**